

UDC Magazine Submission Form

A separate Submission Form must accompany each feature or ad submitted. Designate type of feature (Division or Chapter news, historical article. In Memoriam write-up, query, or ad) under Description below. Any special instructions or comments should be typed or printed on a separate sheet of paper. Enclose all copy and all required checks.

Issue _____

Description _____

Division _____

Chapter _____

Contact name/address _____

Contact telephone _____ **e-mail** _____

Chapter/Division news photo(s) _____ @ \$30.00 each = _____

Ad size _____ **Ad rate** _____

Rate after 20% commission _____ **Photos** _____

Total Amount due _____

FOR OFFICE USE ONLY

Date received _____

Check number _____ **Date** _____ **Amount** _____

Check account info _____

File name _____

To editor _____ **To publisher** _____

Proof _____ **SASE** _____

Comments _____
